

SUNDAY CELEBRATIONS

- Applicant: Scott Payseur
Ground Zero
- When: Sundays - June 23, June 30, July 7
and July 14
-
- Time: 6:30 p.m. - 9:30 p.m.
- Where: Burroughs & Chapin Pavilion Place
(Big lot)
- Expected Attendance: 1000 - 2000 each Sunday
- Set Up and Take Down: Each event date
- Street Closures: None

APPLICATION FOR SPECIAL EVENTS PERMIT

Within the City of Myrtle Beach, SC

(Please print legibly or type)

(Must be submitted 30 days prior to the event)

1. Name of Activity/Event: Sunday Celebrations

2. Type and Purpose of Event: Family Friendly Christian Concerts
with national bands

3. Location of Event: Oceanfront Pavilion site

4. Organization: Ground Zero

5. Applicant: _____

6. Scott Payseur _____

Primary contact person

Alternate contact person's name

PO Box 8279

MB, SC 29578

Primary address

Alternate address

843-997-6886

Primary telephone/fax number

Alternate telephone/fax number

scott@mygroundzero.com

Primary email address

Alternate email address

7. Date(s) of event: 6/23 7/7 6/30 7/14 Hours of operation: _____

8. Date of set-up: each date Take Down Completed By: each date

9. Expected attendance: 1,000 - 2,000 each week

10. Charitable Benefactor (if applicable): Ground Zero

Is group a non-profit organization: ☒ Yes ☐ No If yes, attach copy of 501 IRS letter.

If no, what portion of proceeds will go to charitable organizations: _____

11. How will you publicize the event?
Regional Christian Radio / email / social media / church mailing

12. Are public funds being used? ☐ Yes ☒ No

13. Does the applicant intend to gate the event and charge an admission fee: ☐ Yes ☒ No
If so, please detail the amount of the fee and describe as to how the event will be gated: _____

14. Entertainment Description (show on site plan): _____

Speakers/microphone needed: ☒ Yes ☐ No Electrical hook-ups needed: ☒ Yes ☐ No

15. Is a fireworks display planned in conjunction with this event? ☐ Yes ☒ No
(Fireworks displays require a SC State Permit obtained by a SC Licensed Pyrotechnician.)

The fee of approximately \$300 - \$600 is based upon when the permit is issued.
(15 or more days prior to the event \$300; 14 days or less \$600).

16. To what extent has the applicant communicated with adjacent property owners, and what responses have been received? nothing this year - no problems
with past years

17. Signage: Will any signs, banners or pennants be posted or hung? Describe the proposed location(s) and include specific details on site plan. Yes - just on
stage for sponsors

18. Parking requirements:(show on site plan): No. of spaces available _____ No. of handicap _____
If required, has permission been granted for use of Event location by entity other than the City of Myrtle Beach? ☒ Yes ☐ No If yes, please attached proof of authorization.
verbal approval from DRC

19. Alcohol:

Will alcoholic beverages be made available to the public? ☐ Yes ☒ No

If yes, provide the following information:

What type of alcohol will be made available? ☐ Spirituous Liquor ☐ Beer ☐ Wine

List the exact locations and times for alcohol sales:

Location: _____ Times: _____

Have the City and State permits been applied for and/or obtained? ☐ Yes ☐ No

*Permits approved for the events will be amended if ABC permits are not granted. Applicants are required to provide proof of issuance before the event.

Do the alcohol vendors presently hold a license for on-premise consumption? ☐ Yes ☐ No

If so, Name _____ Address _____

Telephone _____

If alcohol will be sold or given away, and the vendor is not a license holder for on-site consumption, list the person(s) who will apply for the alcoholic beverage license:

If so, Name _____ Address _____

Telephone _____

The applicant agrees that all alcohol sales at the event will cease no later than one hour before the scheduled end of each day of the festival. ☐ Yes ☐ No

20. Parades:

Is there a parade planned with this event? ☐ Yes ☒ No

If yes, please state the day, time, location, and anticipated number of participants, routes, times, staging area, disbanding area, review stand, and alternate dates: _____

(If the parade is planned for state or municipal roads, please provide written permission or approval from SCDOT and/or the City of Myrtle Beach.)

21. Vendors:

Will vendors be present at this event? ☒ Yes ☐ No

If yes, describe in detail on a separate sheet the number of vendors involved, specify the goods or services being vended and indicate whether the vendors are specifically contracted or regularly

licensed. Please indicate exact location of vendors on the site plan.

22. FOOD SERVICE:

Will food be prepared at this event? ☒ Yes ☐ No

If yes, describe in detail on a separate sheet how the food will be prepared, type and location of cooking appliances and type of fuel to be used for cooking.

Food vendors

23. Prior Events:

Is this a first time event? ☐ Yes ☒ No

Has this event occurred five (5) or more times in the preceding years? ☒ Yes ☐ No

If so, please list the years: 2011, 2013, 2014, 2015, 2016

24. Emergency Medical Services:

An approved EMS plan is required to receive a permit for the event.

Please attach appropriate documentation (attach additional pages as necessary).

(Call City of Myrtle Beach Fire Department at 918-1109 for questions.)

25. Security Plan:

(Call City of Myrtle Beach Police Department at 918-1366 for questions.)

Has the Police Department approved a security plan? ☐ Yes ☒ No

Detail your security plans during event. (attach additional pages as necessary).

(The plan shall specify

- a. The number of POST-certified off-duty law enforcement personnel and private security guards which the applicant plans to hire – where the number of off-duty law enforcement personnel shall be the same or more than the number of private security guards.
- b. The arrangements the applicant has made for hiring them.
- c. Details of the plan for payment.

If no, you must engage qualified security consultants to provide the Police Department with a security plan for approval. A security plan must be approved in order to receive a permit for this event.

If yes, please attach appropriate documentation.

26. Cleanup of Event Area:

Detail your plan to keep site and adjacent public and private property free of trash and debris generated by this activity: ask city to provide extra trash cans and city volunteers will pick up trash

If using a private sanitation company, give name, contact person and telephone number: _____

Will additional trash receptacles need to be placed in the event area? ☒ Yes ☐ No If Yes, please contact the City of Myrtle Beach Solid Waste Division (843-918-2160), and they will assist in determining the number of receptacles needed as well as the cost for providing the additional service. If this service is used, payment is due five (5) days before the event.

27. Street Closings: N/A

(Please attach documents from SCDOT and/or City of Myrtle Beach authorizing this closure.)

Streets to be closed: _____

Day/Dates: _____

Closing Time: _____

Opening Time: _____

28. Insurance: (Certificate of Insurance to be sent to City of Myrtle Beach Risk Department; for questions call 918-1007.)

- 1) Coverage shall be written on an occurrence basis and provide Premises/Operations: Independent Contractors: Products/Completed Operations: Contractual and Broad Form Property Damage.
- 2) Minimum Limits of Liability will be \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- 3) The City of Myrtle Beach shall be named as "additional insured" and the policy endorsed to require that the City be provided thirty (30) days written notice of coverage modification or cancellation.
- 4) A certificate of insurance will be provided to the City ten (10) days prior to the beginning date of the event permitted herein.
- 5) Additional limits or coverages may be required by the Risk Manager to address specific special or unusual hazards.

29. Special Requirements:

Are there any special or unusual requirements that may be imposed or created by virtue of the proposed event activity? ☒ Yes ☐ No

If Yes, please explain:

see Special Requests attachment

SITE PLAN

(The site plan must accompany your Special Event application or the application will be considered incomplete and returned to the applicant.)

Site Plan Size Requirement:

The City may be able to provide a base map of the area upon request.

Must be presented on 8 ½" x 11" letter size paper

Site Plan must include the following:

- 1) Location and number of all structures with respect to the existing buildings, property lines, roads and walkways, to include
 - ☐ Tents/detail description of size/state if tent is fully or partially enclosed/number of tents; Indicate activity in each tent.
 - ☐ Grandstands/size/capacity
 - ☐ Stage – include electrical hook-ups and engineer certification
 - ☐ All electrical hook-ups/generators
 - ☐ All speakers/hook-ups
 - ☐ Vendor booths, size and description of goods sold
 - ☐ Refreshment stands
 - ☐ Restroom accommodations (include number of handicap accessible); please advise if you will require a source of potable water.
 - ☐ Tables
 - ☐ Trash and recycling receptacles
 - ☐ Signs with size indicated (must identify all signs visible from public roadway)
 - ☐ Parking areas/include handicap spaces available and number
 - ☐ Vehicle/trailer locations
 - ☐ Perimeter fencing, barricades, barriers, and all entry/exit points.

Additional applications/licenses or permits required:

- 1) Tent permit from City Construction Services Department (843-918-1111).
- 2) Business licenses from City Business Office for all vendors (843-918-1151). (The business license form is also available on the City website.
- 3) Liquor license and/or beer/wine license from the State of South Carolina.
- 4) Street closure permits from SCDOT and/or the City of Myrtle Beach.

REVIEW YOUR APPLICATION PRIOR TO SUBMITTAL !!

Please fill out the application completely. All applications are considered new and "same as last year" is not an appropriate answer. A complete application includes the required site plan of the correct size and security plans described herein.

By my signature below, I certify that I have actual authority to make this application, and to bind the organization, if any, sponsoring the event, and that I, or the organization, will be financially responsible for any costs or fees that may be imposed for the Event.

Date Submitted: 3/26/19 Signature of Applicant: 

Special Requests:

- We will need 15 trash barrels and liners each week
- We will need 60 of the security racks each week
- We'd like to request permission to leave the stage up from Sunday, June 23rd until Monday, July 15th. This saves greatly on costs and would be available for other events to use.
- We'd like to ask for the use of the Parking Area next to the lot at the end of 8th Ave. North for the bands to park their buses. We would need the lot to be blocked off early each Sunday morning due to the buses arriving in the morning or before lunch. By law bus drivers have to be taken to their hotel room within a certain time of arriving and are not able to come back out to move the buses. We may be able to park on the grass behind the stage but if that area gets torn up from the CCMF or if rain makes it impossible to get the buses up there we'd like to have a backup. Bands need their buses close to the stage for privacy and for faster loading or if weather comes up needing to load things faster. It would also make it easier to get out on Ocean Blvd when they leave. I realize we would be causing the city to lose money due to those spots being closed off but the event itself will be pulling hundreds of people down each Sunday night that would not otherwise be there so there will be more money made from the event in parking than will be lost.

9th Ave. N.

Vendors

Port A Potties

Volleyball
Courts

Ocean Blvd

Boardwalk

Not to scale but same site plan we've used in the past

Production
Truck

Stage
24 X 20
Mess Top

Ground Zero Tent
20 X 40

**Hospitality
Tent**
30 X 30

Bus Parking

Port A
Potty

Generator

Bathrooms

10th Ave. N.

Parking (Request this space for entire day for bus parking if needed)

Ground Zero

Sunday Celebrations Security Plan

6/23 – 6/30 – 7/7 – 7/14

Oceanfront Pavilion Site

In the past we've had anywhere from 1,000 – 2,000 people in attendance each week. We've never experienced any problems. Officers are asked to roam the festival site to help enforce city laws, secure backstage area and crowd control. Ground Zero will have security volunteers that will be stationed at strategic points along the backstage security racks.

- 5:30 Meet in the backstage hospitality tent with Ground Zero Security Volunteers for introductions and to discuss details on how best to contact each other throughout the evening
- 10:00 End of time officers are needed

Ground Zero will provide bottled waters, snacks and food in backstage hospitality tent for the Officers.

Application for Mobile Stage Rental

Please return this form (make copy for your records) along with the appropriate payment at least _____ days prior to your event to:

City of Myrtle Beach Special Events Coordinator
PO Drawer 2468
Myrtle Beach, SC 29578-2468

Date of Application: March 29, 2019 Date(s) Stage Requested: 6/23 - 6/30 - 7/7 - 7/14
(Application must be received at least 90 days prior to request)

Reason for Request: stage for Sunday Celebrations Concerts presented by Ground Zero

Location of Event: Oceanfront Pavilion Site
(Must be within the limits of Horry County)

Expected Event Attendance: 1,000 - 2,000

Explanation of how will the stage is to be used:

For concerts with national Christian Bands - Stage would need to be set up by lunch each Sunday for Production to begin setting up at that time. Concerts will be that evening concluding between 9:30 - 10.

Name of Person Responsible for Request: Scott Payseur

Address: PO Box 8279 / Myrtle Beach, SC 29578 Phone # 843-997-6886

Location where the stage is to be set-up:

opposite end of the site from the volleyball courts in the center of the site (from boardwalk to the Blvd) and facing the volleyball courts - space will need to be left behind the stage

(State location where the stage is to be located at the event, include a map if possible)

Event Type	Set-up Time What time do you want the stage delivered?	Event Start Time	Event End Time	Take Down What time do want the stage removed?
concert	set up needs to be complete by noon	7:00	9:30-10	around 11:00

I accept responsibility for care of any equipment rented and agree to pay for any damages or loss and to provide insurance coverage as necessary. I will be responsible for reserving the location where the mobile stage is to be placed and will meet City of Myrtle Beach Special Events Staff to assure proper stage placement. I understand that once the mobile stage is in place, it will not be moved until the date mutually agreed upon by myself and the City of Myrtle Beach. I also understand the mobile stage may only be moved by City of Myrtle Beach Special Events Staff.


Signature of Applicant

3/29/19
Date